

St. Peter's Parish Pastoral Team Meeting
Wednesday 15th October 2025

MINUTES.

Present. Fr Philip, Alison McGarr (chair), Anne-Marie Bailey, Clare Allen, Alec Mowatt, Rachel McKay (minutes) David Small.

Apologies; Terry Thiele.

Meeting started in church at 7 PM with Adoration.

Minutes of last meeting already accepted.

Fr Philip was welcomed by the members of the PPT.

1. **Introductions.** Members of PPT introduced themselves to Fr Philip. Discussion around some of the areas that the PPT had worked on over the years and current areas that need further work.

Action: - Agenda items for next meeting - Data management; review responses to the Synod. PPT.

2. **Parking issues.** Abandoned vehicles removed by the council. Car park busy during the week, an issue particularly for funerals and on Sundays. Used by neighbours/staff and relatives visiting Stepping Hill. Growing problem with increased building around church. Gate closing could be a deterrent. Staged approach preferable with addition of signs, e.g. "Car park is just to be used for church and Parish Centre."

Action: - Agenda item for next meeting

3. **Health and Safety Training/Practical support session.** Alec has now planned the training session to be held for group leaders and representatives on Thursday 6th November at 7 PM – 8.15 PM in the Parish Centre. This will be both training and an opportunity, with support, for group leaders to complete a risk assessment in small groups for their group. Alec will send an email invitation to all the group leaders. Alec will add a note to go in the newsletter tomorrow morning. Tea and coffee to start. Set up hall with small tables. Alec will check slides work with Terry before the evening. Will need projector on the evening. Alec will have a PowerPoint on a pen drive.

Action: - Alec will email to group leaders/note for newsletter.

Rachel will check with Terry re. PowerPoint.

4. Shine. Next issue planned for Christmas. Deadline for articles now in newsletter: 2/11/25. Some articles in already. The magazine shines a light on the parish community. Articles from all over the world. Usually print 1000. Great tool for outreach – distributed far and wide.

A.O.B.

1. St Ann's parish still have an SVP group and visit some people in our parish area. Just wanted us to be aware.
2. Safeguarding highlighted as an important ministry in the church. Agenda item for next meeting.
3. Alec asked if there could be a Health and safety area on website – Alec will speak to Anne-Marie Bailey.

Date for next meeting: Monday 24th November, 2025 starting with Adoration at 7 PM in church.

The meeting closed with the Parish Prayer.